



THE MUNICIPAL CITY COUNCIL OF PORT LOUIS



ANNUAL REPORT

**FINANCIAL PERIOD
JULY 2019 TO JUNE 2020**

February 2021

SN	TABLE OF CONTENTS	Page
1.	The Lord Mayor's Statement	2
2.	The Chief Executive's Statement	3
3.	Vision/Mission/Purpose and Values	4
4.	The City of Port Louis: History and Profile	5 – 7
5.	Port Louis: Regional and International Relations	8 – 9
6.	Membership of Council for July 2019 to June 2020	10
7.	Membership of Committees for July 2019 to June 2020	11 – 12
8.	Administrative Team for July 2019 to June 2020	12 – 13
9.	Roles and Functions of Committees	13 – 21
10.	Remuneration/allowances of Councillors	22
11.	Corporate Governance	23
12.	Trends and Challenges	24 – 25
13.	Operational and Service Delivery Plan	26 – 54
14.	Risk Management and Citizen Oriented Initiatives and Good Governance	55 – 63
15.	Internal Audit Report	64

1. THE LORD MAYOR'S STATEMENT



As Mayor of the City Council of Port Louis, I am pleased to submit the Annual Report for the year 2019/2020 which highlights the major achievements, activities and the financial situation of the Council.

We should be proud of what we have achieved over the last five years. Our vision is not to coast on these successes but to build on them and to imagine new possibilities to make our City a model for smart growth and making it better.

The year 2020 will be remembered for the outbreak of the COVID-19 virus, a year marked by a global health crisis and its effect on the lives of everyone. It was also a year of unity whereby the Council adopted several measures to provide the continuity of essential services in order to protect the safety of the members of the public.

The construction of the new administrative block for the employees of the Council, a project which was awaited for so many years has finally been inaugurated in December 2020 with the financial support of the Ministry of Local Government, Disaster and Risk Management to whom I take this opportunity to present my esteemed gratitude.

I also thank the former Chief Executive, Mr Jaylall Mulloo, the administrative team and all my fellow Councillors for their valuable support and contributions to embrace our vision to make our City better.

My commitment to City Council, the staffs and to the wider community is to lead the best way I can and to work hard everyday.

Mahfooz Moussa CADER SAIB
Lord Mayor of Port Louis

2. THE CHIEF EXECUTIVE'S STATEMENT



It is a pleasure for me to present the Annual Report and the Unaudited Accounts of the City Council of Port Louis for the period of 1 July 2019 to 30 June 2020, pursuant to Section 142 of the Local Government Act 2011 as subsequently amended.

With the advent of the Covid-19 in March 2020, and the subsequent general lockdown from 20 March to 31 May 2020, the City Council has had an eventful end for its financial year, and has witnessed delays in some of its ongoing projects. But it has remained fully committed to the delivery of essential services to the inhabitants of Port Louis through the regular maintenance of roads, drains and public buildings, as well as the provision of scavenging services.

I wish to express my thanks to all the staff for their hard work, their support and collaboration in order to achieve the goals of the Council in transforming Port Louis into a modern and vibrant city.

V. SEEPARSAD
CHIEF EXECUTIVE

3. **VISION/MISSION/PURPOSE AND VALUES**

The overall responsibility of the Municipal City Council of Port Louis is to provide services and facilities which promote the well-being of the citizens and ensure social and economic progress of the capital city.

The Vision

To achieve a world class standard in promoting the social, economic, environmental and cultural well-being of the citizens and to be recognised and positioned among the top cities of the world by changing the whole outlook of the city with:

- a healthy, secure and friendly environment
- more green spaces
- more pedestrian links
- easy transportation
- new buildings and modern amenities co-existing with heritage buildings, structures, monuments and sites
- modern residential buildings to encourage more people to live in the city

The Mission

To make optimum use of existing management and operational skills together with the endeavour to provide and ensure a continuous quality service to the inhabitants, economic and social partners.

Purpose and Values

As a service provider, the City Council undertakes to offer an adequate and efficient level of services with fairness and equity to the satisfaction of all the citizens, economic operators and organisations/people dealing with the Council. To achieve these objectives, the Council totally adheres to basic values and principles which guarantee success to any organization:

- integrity, commitment, dedication on the part of elected members of the Council and employees.
- openness to new ideas and initiatives.
- transparency and good governance.

4. **THE CITY OF PORT LOUIS: HISTORY AND PROFILE**

Port Louis, situated on the north-western coast, is the capital and only city of Mauritius. It is surrounded by the Moka range of mountains.

Mauritius and its capital city, Port Louis, are closely linked in history. Port-Louis has a unique place in the history of the island as it has witnessed most events in the social, political and economic development of the country. Port Louis was named after King Louis V of France by Capitaine Dufresne D'Arsel when the French took possession of the island. It was chosen, in 1732, to be the port of Isle de France. This was an ideal choice as Port Louis had the characteristics of a natural harbour and a strategic position in the Indian Ocean.

Bertrand François Mahé de Labourdonnais, third French Governor of Mauritius, is known as the “*bâtisseur*” of Port Louis. He started the construction of the town in 1735.

Port Louis was the birthplace of regional democracy in Mauritius, one century before the legislative assembly was created. The first municipality in the island was established in Port Louis, in 1790, during the period of the French revolution. Thomas Enouf was the first “*Maire de Port-Louis*” in 1790 and was succeeded by ten other French mayors. However, this municipality was abolished in 1803.

During what was known as the “*période républicaine*”, from 1790 to 1803, the name of the town changed on two occasions. From 1790 to 1793, the town was known as Port Louis. Port Louis became “*Port de la Montagne*” in 1794 and this was changed again to “*Port Nord Ouest*” from 1795 to 1803.

When General Decaen took over as Governor of the island in 1803, the town was named “*Port Napoléon*”. In 1810, when the island became a British colony, Governor Robert Farquhar gave back to the town its original name of Port Louis.

Port Louis was raised to City status on 25 August 1966. However, it was only in 1971 that the Mayor of Port Louis was elevated to the rank of Lord Mayor.

The site where the City Hall now stands was formerly that of a hotel known as “*Grand Hôtel d'Europe*”. The building became municipal property in 1886 and was pulled down afterwards. The foundation stone of the present City Hall building was laid on 21 December 1962. The architect was Max Boullé. The building was inaugurated on 25 August 1966. The City Hall therefore reckoned its 50 years of existence in August 2016.

The City has also the privilege and prestige of having the greatest number of historical buildings, monuments and sites which are classified as national heritage. Among them, the *Aapravasi Ghat Immigration Depot*, the inscription of which on the list of world heritage, has been recognized by UNESCO and nominated by the World Heritage Convention on 12 July 2006. The Aapravasi Ghat was the landing place for about half a million indentured labourers who came from India to work and eventually settled in Mauritius.

Over the years, Port Louis has developed as the main commercial, business and administrative centre of the island. A unique feature of Port Louis is that it is the busiest area of the country during the day but transforms itself into a very quiet one at night and during the week-end.

In line with the provisions of the Local Government Act 2011, the regions of Pailles, Montebello and Soreze have been annexed to Port Louis. With the annexation of these regions, the City has presently a surface area of 6,150 hectares and a residential population of 149,672. Port Louis has however a transiting population of some 100,000 to 200,000 during weekdays with the influx of people from all over the island coming to work in the capital or for business as well as visitors and tourists.

The City of Port Louis is host to most public institutions in Mauritius. It is the seat of Central Government, the National Assembly, the Supreme Court and most ministries and para-statal bodies. Its harbour, the only one in the island, constitutes the economic lifeline of the country.

Port Louis is also the financial centre of the country. Most banks, insurance companies and professional services' firms have their head office in the city.

A major tourist attraction with its famous "*bazar central*", the Caudan Waterfront, Chinatown and the Champ de Mars race course, Port Louis has the potential to attract tourists.

Great efforts have been made to promote the image of the city worldwide. Port Louis has twinning relations with some foreign towns, among which Foshan in China, La Possession in Réunion Island, Saint-Malo in France.

Port Louis is also a member of regional and international organizations, among which AVCOI (*Association des Villes et Collectivités de L'Océan Indien*), AIMF (*Association Internationale des Maires Francophones*), CLGF (Commonwealth Local Government Forum) and ICLEI (International Council for Local Environmental Initiatives).

MUNICIPAL ADMINISTRATION

The municipal administration, established during the French period and abolished in 1803, was replaced by a district administration.

In 1850, when Sir George Anderson became Governor, local democracy was re-introduced. The Municipality of Port Louis was set up in 1850 by Ordinance No. 16 which was passed by the Council of Government on 27 December 1849 and came into force on 1st January 1850. The first municipal elections were held in February of that year. Louis Léchelle became the first elected Mayor of Port Louis. The Council had, at that time, 18 elected members.

In 1903, the number of elected members was reduced to 12, or three councillors for each of the four wards. The Municipal Charter, as the Ordinance is commonly called, was drafted by Prosper D'Epinay. Amended several times, mainly in 1903, 1921 and 1939, it was replaced by the Local Government Ordinance of 1989. The Local Government Act 2011 is presently in force.

In 1969, the number of councillors was increased to 30 and Port Louis was then divided into six wards, with five elected members for each ward. The number of councillors was again reduced to 24 as stipulated in the Local Government Act 2011. Following an amendment made to this Act in April 2015, the number of councillors has been increased to 32 that is four councillors for each of the eight wards.

ELECTORAL WARDS OF PORT LOUIS

The Local Government Act of 2011 provides for eight electoral wards for the City. These wards are as follows:

- Ward I – Pointe aux Sables, Petit Verger, Terrasson, La Tour Koenig, Camp Benoit, Débarcadère
- Ward II – Plaine Lauzun, GRNW, Borstal, Pailles West, Pailles East, Guibies, Montebello, Soreze, Camp Chapelon
- Ward III – Bain des Dames, Cassis, Port Louis Centre, Cité Vallijee
- Ward IV – Tranquebar, Bangladesh, Champ de Mars, La Paix Street, Boulevard Victoria, Frère Félix de Valois Street
- Ward V – Plaine Verte, Vallée Pitot
- Ward VI – Roche Bois, Camp Yolloff, Mer Rouge
- Ward VII – Briquetterie, Abercrombie, Ste. Croix
- Ward VIII – Caro Lalo, Cité la Cure, Lower Vallée des Prêtres, Upper Vallée des Prêtres, Chitrakoot

5. PORT LOUIS: REGIONAL AND INTERNATIONAL RELATIONS

The relations which Port Louis has with foreign cities and its membership in international organizations help to promote the City's image worldwide and represent a huge potential for tourism.

Port Louis has twinning relationships with some eleven (11) foreign towns/cities. However twinning with Foshan City (China), Saint-Malo (France) and La Possession (Reunion Island) is still active. The City was one of the founder members of the *Association Internationale des Maires Francophones (AIMF)* in 1979 and the *Association des Villes et Collectivités Locales de l'Océan Indien (AVCOI)* in 1989.

Twinning activities and participation in regional/international conferences/seminars/workshops are a regular feature. International and regional exposures enable representatives of the Council to interact with their foreign counterparts in various fields of competence.

Regional and international exposures for Council's representatives were as follows for period July 2019 to June 2020:

Period	Representatives	Purposes
23 – 24 September 2019	<ul style="list-style-type: none"> • Mr Mahfooz Moussa Cader Saib, Lord Mayor • Mr Jaylall MULLOO, Chief Executive 	Conference 'Restitution AIMF des plaidoyers des Autorités locaux de Yaoundé, Cameroun et Contribution à la Définition des Normes Internationales pour une Ville durable pour tous. - Take charge of accommodation and menu – Rs38,606.20
03 – 04 October 2019	<ul style="list-style-type: none"> • Mr Mahfooz Moussa Cader Saib, Lord Mayor • Mr Jaylall MULLOO, Chief Executive 	General Assembly of AVCOI, Seychelles - Rs81,003.30
03 – 05 December 2019	<ul style="list-style-type: none"> • Mr Mahfooz Moussa Cader Saib, Lord Mayor • Mr Jaylall MULLOO, Chief Executive 	39 Assemblée Générale de l'AIMF, Kingdom of Cambodia - Cost of accommodation are met by organisation – Rs110,511.00

The foreign delegations that paid courtesy calls upon the Lord Mayor were as follows:

Date of Visit	Delegation
10 July 2019	Delegation of Chinese People's Association for Friendship with Foreign Countries (CPAFFC)
25 July 2019	Delegation of Shanghai (Seven Persons)
26 July 2019	Delegation of teachers and students from Mayotte and Comoros
20 August 2019	Delegation of Shanghai (Eight Persons)
06 September 2019	Delegation from Henan Association of Foreign Economic and Trade Institutions (Thirteen Persons)
06 January 2020	Delegation from Foshan Municipal Government China
27 January 2020	The Governor of the District 417 du Lions Club, CMJp Lion Ny Fanta Rakotomalala

6. MEMBERSHIP OF COUNCIL FOR PERIOD 1ST JULY 2019 TO 30TH JUNE 2020

1. Mr Mahfooz Moussa CADERSAIB (Lord Mayor)
2. Mr Jean Georges Daniel AUGUSTIN (Deputy Lord Mayor)
3. Miss Zayna Bibi AULUM
4. Mrs Marie Germaine Quinsly BRASSE
5. Mr Noorani CHETTY
6. Mr Muhammad Javed CODABUX
7. Mr Nicholas France Gino COTRY
8. Mr Chris Loïc DICK
9. Mrs Marie Aurélie Francesca Chrystabelle DOOKHEE
10. Mr Gérard Clifford GRIVON
11. Mrs Marie Daniella Thérèse Josiane HECTOR
12. Mrs Madhoomatee JAGLAL
13. Mr Jacques Désiré Sundy JHURRY
14. Mr Sheik Mohammad KHODABACUS
15. Mr Mohammad Oumar KHOLEEGAN (up to 26.06.2020)
16. Dr. Mahmad Aniff KODABACCUS, GOSK
17. Mr Daniel Eric Clive LAURENT
18. Mrs Sabrina Sheila LUCETTE
19. Miss Marie Aurelie Aurore MADELON
20. Mr Eshan Ismay MAMODE
21. Mr Mamode Issop NUJURAULLY
22. Mr Mohamed Parwez NURWOOLLAH
23. Mr Mohammad Anwar OOMAR
24. Mr Yahya PARAOUTY
25. Mr Gino Daniel PERRAUD
26. Mr Noormohammad PHEERUNGEE
27. Miss Maria-Liza Quinzy POTOU
28. Mrs Sangeeta RAMDAURSINGH
29. Mr Mohesh Kumar RAMNOCHANE (up to 31.01.2020)
30. Mrs Deborah Sarah RAMSAMY
31. Mr Vikramduthlall RAMTAHAL
32. Mr Didier Franco SALOMON

7. MEMBERSHIP OF COMMITTEES FOR PERIOD 1ST JULY 2019 TO 30TH JUNE 2020

**7.1 Committee for Public Welfare Department
(From 1st July 2019 to 30 June 2020)**

Chairperson: Mr. M. A. Oomar (as from 16.07.19)

Vice-Chairperson: Mrs. M. G. Q. Brasse

Members: Mr. N.F.G. Cotry, Mrs. M. Jaglal, Mr. M. I. Nujurally,
Mr. M. P. Nurwoollah, Mr. V. Ramtahal

**7.2 Committee for Public Infrastructure Department
(From 1st July 2019 to 30 June 2020)**

Chairperson: Mr. M.K. Ramnochane (upto 31.01.2020)

Vice-Chairperson: Mr. Y. Paraouty

Members: Miss S.S. Lucette, Mr. M. O. Khooleegan, Mr. D. S. Ramsamy,
Mr. N. Pheerunggee, Miss M. L. Q. Potou

**7.3 Committee for Public Health Department
(From 1st July 2019 to 30 June 2020)**

Chairperson: Mr. D. E. C. Laurent

Vice-Chairperson: Mr. M. I. Nujurally

Members: Mrs. Z. Aulum, Mr. M. J. Codabux, Mr. G. C. Grivon, Mr. J. D. S. Jhurry,
Mr. S. M. Khodabucus

**7.4 Committee for Finance Department
(From 1st July 2019 to 30 June 2020)**

Chairperson: Mr. M. P. Nurwoollah

Vice-Chairperson: Mrs. A. C. F. Dookhee

Members: Mr. M. O. Kholeegan, Mr. D. E. C. Laurent, Mr. M. K. L. Ramnochane (up to 31.01.2020), Mr. M. A. Oomar, Mr. G. D. Perraud

**7.5 Executive Committee
(From 1st July 2019 to 30 June 2020)**

Members: Mr. M. M. Cader Saib (Lord Mayor), Mr. D. G. J. Augustin (Deputy Lord Mayor), Mr. M.O. Kholeegan, Mr. D. E. C. Laurent, Mr. M. P. Nurwoollah, Mr. M. A. Oomar, Mr. V. Ramtahal (up to 27.02.2020), Mrs. M. G. Q. Brasse (as from 28.05.2020)

7.6 Permits and Business Monitoring Committee**(From 1st July 2019 to 30 June 2020)**Chairperson: Mr. M. M. Cader Saib (Lord Mayor)Members: Mr. J.G.D. Augustin (Deputy Lord Mayor) (up to 15.10.2020), Mr. M. O. Kholeegan, Mr. D. E. C. Laurent, Mr. M. P. Nurwoollah, Mr. M. A. Oomar, Mr. M.K. Ramnochane (up to 31.01.2020), Mrs. D. S. Ramsamy (as from 31.01.2020), Mr. V. Ramtahal (as from 28.02.2020), Chief Executive, Head of Land Use and Planning Department, Head of Public Infrastructure Department, Chief Health Inspector**8. ADMINISTRATIVE TEAM FOR 1ST JULY 2019 TO 30TH JUNE 2020**

Administration Department	Chief Executive:	Mr Jaylall MULLOO
	Deputy Chief Executive:	Mr R.K. Nursing
	Assistant Chief Executive:	Mr S. Bassawon Mrs Ooma Devi Deal
	Senior Librarian:	Mrs Y.M.L. Liu Yew Fai
	Superintendent of Parks & Gardens:	Mr K.K. Motee
	Librarian:	Miss N. Desroches
	Human Resource Management Officer:	Mr B. Dayal
	Human Resource Officer:	Mrs K. Jeewoonarain
	Internal Auditor:	Mrs B. Jhowry (as from 06 November 2019)
	Principal Internal Control Officer:	Mrs P. Rajcoomar
	Information Technology Officer:	Mr S. Protab
	Senior Usher:	Mr A. Motalla
	Office Superintendent:	Mrs S. Obeegadoo
	Safety & Health Officer:	Mrs S. Boojhowon
	Senior Committee Clerk:	Mrs A. Joosery
	Local Disaster Management Coordinator:	Ms. S.K. Gooly

Finance Department	Ag. Financial Controller: Accountant:	Mr L.V.G. Charles (as from 26 August 2019) Mrs S.B. Madoubacas
Public Infrastructure Department	Head, Public Infrastructure Department: Civil Engineer: Engineering Assistant:	Mr S.K. Seechurn Mr V. Jeerakun Mr Y. Ramoogur
Public Health Department	Ag. Chief Health Inspector: Principal Health Inspectors:	Mrs N.P. Peerbaccus (as from 04 September 2019) Mr S.K. Ram Mr S. Busawon Mr S. Bhikajee
Land Use and Planning Department	Head, Land Use and Planning Department: Planning and Development Officer: Chief Building Inspector:	Mr K. Santokhee Mrs M. Sham-Rambhujun Mr R. Sumun (up to 09 April 2020)
Welfare Department	Chief Welfare Officer: Principal Welfare Officer:	Mr A. Ramnauth Mr M. M. Jeewa (as from 22 July 2019)

9. **ROLES AND FUNCTIONS OF COMMITTEES - PERIOD 1ST JULY 2019 TO 30TH JUNE 2020**

In virtue of the Local Government Act, Port Louis is administered by an elected Municipal City Council.

As stipulated in the Local Government Act 2011, the Council meets at an ordinary meeting as often as its business may require and at least once every month. Special meetings of the Council may also be convened by the Lord Mayor for specific matters. The Council is empowered to take all decisions.

The Council had 16 sittings for the period 1st July 2019 to 30th June 2020.

Besides the Council, the other statutory meetings mentioned in the Local Government Act 2011 are the:

- Executive Committee
- Procurement Committee
- Permits and Business Monitoring Committee
- Technical Committee
- Safety and Health Committee

Executive Committee

As per the Local Government Act 2011, the Executive Committee comprises:

- the Lord Mayor
- the Deputy Lord Mayor
- 5 other members of the Council appointed by the Lord Mayor

The Executive Committee was responsible, during the above period, for the approval of the procurement of goods and services upon recommendations made by the Procurement Committee.

Every decision taken by the Executive Committee is reported at the next Council Meeting as stipulated in the Local Government Act.

The Executive Committee met for 45 sittings for the period 1st July 2019 to 30th June 2020.

Procurement Committee

Procurement of goods and services is effected by the Council in line with the provisions of the Public Procurement Act.

The Procurement Committee determines any procurement of goods and services. The Committee is composed, as provided by law, of

- the Chief Executive or his Deputy (in the chair)
- the Financial Controller or his deputy.
- one Senior Officer in charge of a department other than that of the Chief Executive or the Financial Controller (The Chief Health Inspector was member of the Committee).

Recommendations of the Procurement Committee where the total value of the procurement is above Rs 100,000 are submitted to the Executive Committee for approval.

53 meetings of the Procurement Committee were held for the period 1st July 2019 to 30th June 2020.

Permits and Business Monitoring Committee

As per the Local Government Act, the Permits and Business Monitoring Committee has to process applications for Building and Land Use Permit. The City Council has the statutory responsibilities to promote the orderly and proper planning of development in line with the Planning Development Act 2004 and Local Government Act 2011 (amended).

For the above-mentioned period of July 2019 to June 2020, the Permits and Business Monitoring Committee, within 14 working days of the effective date of receipt of the application and after approval of the PBMC, issues the Building and Land Use Permit where it is satisfied that:

- the application is in line with the Acts and Guidelines concerned.
- an approved Preliminary Environmental Report or EIA Licence has been obtained for any scheduled undertaking.

In respect of discrepancies or in cases where an application has not been approved, applicant is informed within 8 working days and the reasons thereof.

The 14 days' delay does not apply to Outline Planning Permission or Building and Land Use Permit for development by small enterprises or handicraft enterprises under the Small and Medium Sized Enterprise (SME). The delay is 3 working days and the procedure is the same.

Except with the Minister's approval, no Outline Planning Permission or Building and Land Use Permit is issued for any development of works for use as place of public worship.

For applications for development within the Buffer Zone of the Aapravasi Ghat (World Heritage) should obtain approval of the Technical Committee set up for this purpose.

The BLUP system was enhanced in March 2018 so as to enable public utilities such as CEB, CWA and WMA to have access to the online platform and to provide clearance for BLUP applications directly to the Council. The applicant needs to apply for BLUP at the Local Authority only and does not have to contact CEB/CWA/WMA individually. Everything is done online and this simplifies the application process for BLUP.

The Permits and Business Monitoring Committee had 49 sittings for the period 1st July 2019 to 30th June 2020.

With the proclamation of the Finance (Miscellaneous Provisions) Act 2020, there have been some changes in the Building Control Act 2012 and the Local Government Act.

The Building Control Act 2012 is amended –

- (2) *“An application for a permit shall be made through the National Electronic Licensing System referred to in Section 27A of the Economic Development Board Act 2017 or, in exceptional or unforeseen circumstances, in such manner as the Chief Executive referred to in Section 2 of the Local Government Act may approve”.*

The Local Government Act is amended in Section 117 –

- (b) *No application fee shall be payable for the application of a Building and Land Use Permit.*
- (c) (ii) *where an application for a Building and Land Use Permit is approved, the permit shall, subject to this Act, be issued through National Electronic Licensing System (NELS).*

Safety and Health Committee

The Occupational Safety and Health Act 2005 provides for every employer having 50 or more employees to set up a Safety and Health Committee.

The Committee's membership for 1st July 2019 to 30 June 2020 was as follows:

Chairperson	: Mr R.K. Nursing, Deputy Chief Executive
Vice-Chairperson	: Mr S. Ackburally, Library Clerk
Secretary	: Mrs S. Bhoojhowon (Safety & Health Officer)

Employer's Side:**1st July 2019 to 30th June 2020**

Mr A. Ramnauth	:	Chief Welfare Officer
Mr B. Dayal	:	Human Resources Management Officer
Mr C. T. Jean	:	Principal Financial Operations Officer
Mr M. Appigadoo	:	Chief Inspector of Work
Mr N. Jugurnauth	:	Senior Health Inspector
Mr G. Dindoyal	:	Inspector of Works

Employees' Side:

Mr R. Gabriel	:	Handy Worker
Mr E. Teckson	:	Library Attendant (Union of Municipalities' Workers)

The Safety and Health Committee had 5 meetings for the period 1st July 2019 to 30 June 2020.

The main achievements of the Committee for the year 2019/2020 are as follows:

- (i) improvement of employees working conditions wherever required; and
- (ii) ensuring that protective equipment are provided to employees concerned.

Health Surveillance

In view of health and welfare of sprayermen, the Council has organized medical check-up of 30 chemical sprayermen in a private clinic consisting of preliminary tests, since these are exposed to health hazards. This health surveillance aims at ensuring that those officers are working under healthy condition.

Committee for Public Health Department

- scavenging services
- cleaning of rivers, rivulets, streams, other public places
- health issues
- cemeteries and crematorium
- maintenance of public toilets
- management of markets and fairs

The Committee had 12 sittings for period 1st July 2019 to 30 June 2020.

Committee for Public Infrastructure Department

- construction and maintenance of pavements, roads, bus shelters, drains, bridges, canals
- lighting of streets and other public places
- construction, maintenance and improvement of municipal buildings
- maintenance and management of traffic centres including bus stations
- management and maintenance of public gardens and green spaces

The Committee had 12 sittings for period 1st July 2019 to 30 June 2020.

Committee for the Welfare Department

- promotion of sports development and sports activities
- provision of infrastructure for public welfare, leisure and cultural activities
- organisation of leisure, welfare and cultural activities
- Welfare facilities
- Library Services and related activities

The Committee had 12 sittings for period 1st July 2019 to 30 June 2020.

Committee for the Finance Department

- budget matters
- financing of projects
- request for funds
- collection of rates and dues
- recovery of arrears

The Committee had 12 sittings for period 1st July 2019 to 30 June 2020.

There were also other committees which met on various occasions during 2019-2020 for specific items as follows, among others:

- Stall occupiers
- Request for facilities
- Joint Technical Committee on renovation of the municipal theatre
- Local disaster management – simulation exercise
- Chief Executive's meetings
- Anti-Corruption Committee
- Audit Committee
- Recovery of arrears
- Fast Track Committee
- Technical Committee
- Pre-meeting Council

There were 96 such meetings for period 1st July 2019 to 30 June 2020.

Technical Committee

The Technical Committee was created by the amendment made to the Local Government Act 2003. Section 97A of the Act stipulates the following:

The Role of the Technical Committee

In section 98 of the Local Government Act 2003, the role of the Technical Committee is to:

- a) where an application under paragraph (a) is made in respect of a building, or land, found in the Buffer Zones, it shall be forwarded by the Permits and Business Monitoring Committee to the Technical Committee.

- b) the Technical Committee shall assess every application forwarded under paragraph (b) and shall submit its recommendations to the Permits and Business Monitoring Committee.
- c) in assessing an application under paragraph(c), the Technical Committee shall refer to the provisions of the Aapravasi Ghat Trust Fund Act, the Building Act, the Planning and Development Act, the Town and Country Planning Act, planning policy guidance and the guidelines issued under those Acts.

The Technical Committee chaired by the representatives of the City Council of Port Louis was created under the Local Government Act 2003. The Technical Committee shall ensure that provisions made in the Aapravasi Ghat Trust Fund Act, the Building Act, the Planning and Development Act, the Town and Country Planning Act, planning policy guidance and the guidelines issued under those Acts, are respected together with these terms of reference.

The Technical Committee shall ensure that the buffer zone of the Aapravasi Ghat World Heritage Property develops to sustain its heritage component and develops into the vision for development stated in the Planning Policy Guidance – PPG 6: Urban Heritage Area – Buffer Zone of the Aapravasi Ghat World Heritage property; and the Management Plan of the Aapravasi Ghat World Heritage property.

Note: As per the provisions of the law, the Council has to set up a Buffer Zone Committee for this World Heritage site. This committee is chaired by the Lord Mayor.

Purpose

The purpose of the Technical Committee is:

- (a) to advise the Permits and Business Monitoring Committee on protecting and promoting cultural heritage resources that make our town unique and a sustainable place to live;
- (b) when assessing development applications, the Technical Committee should ensure that the legal framework established for the enhancement of the heritage value or interest in the buffer zone is respected;
- (c) to make recommendations to the Permits and Business Monitoring Committee to allow the implementation of the vision for development stated in the Planning Policy Guidance 6 and in other statutory documents related to the Aapravasi Ghat World Heritage Site Buffer Zone.

Disaster Management

Disaster Management has become an essential part of duty of a Local Authority.

The roles and responsibility of Local Authorities, together with Local Disaster Management Coordinators are clearly defined in the National Disaster Risk Reduction and Management Act 2016 together with the National Disaster Scheme 2015.

Unpredictable changes in weather conditions are leading to diverse challenges being faced by Local Communities and Central Government. There is need to be prepared to face and mitigate the impact of natural disasters so as to avoid casualties and infrastructural damages.

Hence, the main role of Local Authorities is to chair and supervise activities upon activation of the Local Emergency Operation Command and to take necessary action thereafter.

Further, a local committee shall meet as often as the Chairperson of the Local Authority may determine but at least once every 3 months.

■ Functions of the Local Committee

- Work closely with its local community in disaster analysis and vulnerability assessment
- Prepare, implement in accordance with any guidelines as laid down by the National Council, the local Plan to be approved by the National Centre
- Promote and implement disaster risk reduction and management education and public awareness programmes
- Build capacity, acquire resources and coordinate disaster risk reduction and management activities
- Conduct trainings, drills and simulation exercises
- Every 6 months, submit a periodical report related to its activities to the National Centre

LEOC – Local Emergency Operation Command

- The LEOC is multi-sectoral and presided by the Lord Mayor of the City Council.
- In the event of a disaster, the LEOC is activated at the Council along with the first responders and the concerned stakeholders.
- The LEOC liaise with the NEOC so as to lead disaster response operations.
- Exercise the same power as that of the NEOC (only falling under its jurisdiction).
- Sitrep and post impact assessment is sent to the NEOC if ever there is a crisis situation

The Annual Report 2019-2020 during the preceding financial year (July 2019 to June 2020) is as follows:

(i) Simulation Exercises completed for year 2020:

- Flood Simulation Exercise at Renganaden Seeneevassen and Dr Edgar Millien Government School on 07 October 2020
- Fire Outbreak at the Central Market of Port Louis on 09 December 2020
- Indian Ocean Wave Exercise 2020(IOWAVE20) for the City Center of Port Louis in collaboration with the National Disaster Risk Reduction and Management Centre on 20 October 2020
- Tabletop Simulation Exercise (Intense Tropical Cyclone) on 30 October 2020

(ii) Community Disaster Response Programme (CDRP) Training for year 2020, in collaboration with the National Disaster Risk Reduction and Management Centre:

- 1 Community Disaster Response Programme (CDRP) was effected with inhabitants living at risk prone areas such as Tranquebar, Pointe Aux Sables, Morcellement La Vallee. Distribution of Personal Protective Equipments and Disaster Kit tools has already been effected to the Community Disaster Response Team.

(iii) It is to be noted that 2 Local Disaster Risk Reduction and Management Committees have been carried out on 13 February 2020 and 29 July 2020

(iv) Awareness/Sensitisation Campaign for year 2020

- Awareness campaign on safety measures regarding flooding at the following schools namely: Renganaden Seeneevassen and Dr Edgar Millien Government School (Around 300 people were sensitised during the campaign) were effected.
- Sensitised market traders on safety measures to take in case of fire outbreak at the Central Market of Port Louis.(Around 100 people were sensitised during the sensitisation campaign).

(v) 18 Risk prone areas have been identified for the jurisdiction of Port Louis, in collaboration with the Land Drainage Authority. Maps were submitted to the Council with regards to the flood prone areas.

- (vi) **Local Emergency Operation Command (LEOC)** was activated with first responders on certain occasions upon the instruction of NEOC in the event of disasters. Regular Situational Reports as well as Post Disaster Assessment reports were submitted to the Council and the NEOC before/during/after a disaster.
- (vii) The **Local Disaster Management Plan** for the Council was submitted.
- (viii) **School Emergency Plan**
 - 2 School Emergency plans in case of flooding were submitted to both schools namely: Dr. Edgar Millien and Renganaden Seeneevassen Govt School.
- (ix) **Contingency Plans**
 - Two Contingency Plans were submitted, namely for Pointe Aux Sables and Morcellement La Vallee.
- (x) **MV Wakashio**
 - I attended the National Emergency Operation Command Level 3 on a roster basis (day and night) as reinforcement to the National Disaster Risk Reduction and Management Centre from 10 August 2020 to 21 August 2020 concerning the MV Wakashio.

10. REMUNERATION/ALLOWANCES OF COUNCILLORS

Monthly remuneration/allowances to the Lord Mayor, the Deputy Lord Mayor and Councillors were paid during period July 2019 to June 2020 as per the provision of the Local Government (Remuneration of Councillors) Regulations 2013, as indicated below:

	Councillors as per functions occupied	Monthly remuneration paid to Councillors		Monthly telephone allowance issued as prepaid cards	Monthly transport allowance
1	Lord Mayor	Rs40,460	Rs40,760	Rs2,000	Rs13,000 as petrol allowance
2	Deputy Lord Mayor	Rs22,360	Rs22,660	Rs1,500	Refund of travelling expenses to attend committees
3	Councillors who are members of the Executive Committee	Rs15,010	Rs15,300	Rs1,000	
4	Councillors	Rs12,930	Rs13,230	Rs500	
5	Councillors who are members of the Permits and Business Monitoring Committee	-	As from 4 April 2017 Lord Mayor – Rs 1,995 per sitting Councillor – Rs 890 per sitting		

11. **CORPORATE GOVERNANCE**

Principles of corporate governance

The basic principles of corporate governance have been applied to the implementation of the Performance Based Budget of period 1st July 2019 to 30 June 2020, among which

- rights and equitable treatment
- interest of stakeholders
- role and responsibility of Council
- integrity and ethical behaviour
- disclosure and transparency

Mechanisms and Processes

The Council had set and pursued its objectives for period 1st July 2019 to 30 June 2020 through the existing mechanisms and processes:

- examination and recommendation by appropriate committees and approval of recommendations by Council.
- examination and decisions by Council.
- decisions taken in line with relevant legislations.
- allocation of funds as per provisions made in the Performance Based Budget.
- internal audit control prior to implementation.
- ex-post control following issue of Building and Land Use Permits.
- submission of the approved financial statements for 2019-2020 to the Director of Audit.

Disclosure and Transparency

Members of the public and representatives of the press were admitted to all Council's meetings.

As per legal provision, notice of every Council meeting held from 1st July 2019 to 30 June 2020 was affixed at a conspicuous place, the Information Service Centre, at the City Hall two (2) days before each meeting.

12. **TRENDS AND CHALLENGES**

The City Council has the immense task of providing services which reach everyone living within the boundaries of the City as well as to uphold its status as Capital City.

It has continued to implement major Capital Projects during the financial year 2019/2020.

Drains construction and cleaning still remains a major challenge. The Council is undertaking construction of drains in the four constituencies of Port Louis. This has relieved many areas from flooding and is also making many wards accessible which was not the case during torrential rains and cyclones. The Council completed those constructions on time. Other infrastructural projects have been completed and others are ongoing like the Renovation of the Municipal Theatre, Upgrading of Fish, Meat and Poultry Sections at the Central Market. Furthermore, the Council has to consider the challenges and impact of climatic changes on the City. Consequently, the priorities are:-

- regular and efficient cleaning of drains
- promotion to reduce pollution and energy consumption
- constant sensitization for protection/preservation of the environment
- to review strategic plans and development goals
- management of human resources

The constraints to meet these challenges are:-

- adequate financial and human resources
- legal framework
- inadequate infrastructure
- inadequate technology skills
- additional costs of operation
- more investment in machinery and equipment

The Welfare Department is one of the most important departments of the City Council and is responsible for the organisation of socio-cultural, youth, athletic, recreational activities, the running of nurseries, pre-primary schools, organisation of exhibitions, civic receptions, social gatherings and hobby/educational courses for the citizens.

During the past years, a considerable increase in demand for social amenities, sports infrastructure, social halls and playgrounds has been noted. Moreover, the Council has also received an increase in the number of requests for donation, grants, sports equipment and other facilities. On the other hand, the budget allocated for such services has been reduced compared to previous years.

Thus, the Council is facing much difficulty to meet such demands. The cost incurred for running of halls for wedding, reception and social gathering is higher than the nominal revenue being collected. Furthermore, several sports amenities like mini soccer pitch and children play equipment are being handed over to the Council and no additional funds are being provided for the maintenance of such amenities. Thus, the Council cannot ensure efficient delivery of service with the existing resources.

Disaster Management is becoming an essential responsibility of the City Council in view of unpredictable weather changes. The City Council is facing with an increasing number of flood prone areas over the years.

Financial Constraint

Over the years, Local Authorities are being faced with additional pressures in terms of constrained revenue bases from traditional sources, while there are expectations of increased demand for services and cost pressures. Revenues from property taxes have been for years the major source of funding for the Council which is largely insufficient to finance Council's Recurrent Expenditure so that we are highly dependent on current grants as our own funding base is very small.

Several proposals have been made by Council in view of increasing our existing revenue bases namely through a complete review of the value of the immoveable properties within the city boundaries as the such exercise was last made in the 1980's.

Being given that the requirements with respect to service delivery are expected to increase in the future, there is a significant question as how these services will be financed- both in terms of investment and operations. It is clear that during recent years internally generated revenues have remained stagnant and the relative funding provided through Grant-in-Aid has declined in aggregate terms and the impact of this has given rise to the following key challenges to which all Councils are confronted: -

- (a) The difficulty of balancing local budget realities with decreased revenues, increased service demands,
- (b) Cost of infrastructure and associated costs,
- (c) The dilemma is that persistent deficits and drastic budget cuts recorded over the past decade by the Council had directly contributed to reduce their scope of action on the real works and services present in the council's area.

A mismatch between revenues and expenditures leads to a reduction in core services and its quality.

With the Covid-19 pandemic affecting the world economy we should expect that the above challenges are bound to perpetuate for several years and local authorities have no other alternatives than to maximize the use of its existing financial and man power resources in their endeavor to provide the statutory services to citizens.

13. OPERATIONAL AND SERVICE DELIVERY PLAN

Major services provided during period 1st July 2019 to 30 June 2020

PROGRAMME 1 – ADMINISTRATION AND FINANCE

- Implementation of Council's decisions within a given time frame.
- Collection of revenue including arrears.

PROGRAMME 2 – PROVISION OF SERVICES AND OTHER FACILITIES

- Construction and maintenance of non-classified roads.
- Construction and maintenance of drains.
- Installation and maintenance of street lighting points.
- Replacing and maintaining traffic signs.
- Maintenance of Council's assets, for e.g. buildings, sports infrastructure, etc.
- Implementation of key infrastructure projects.
- Issue of Building and Land Use Permits and regular ex-post control.
- Dissemination of guidelines to citizens relating to issue of permits.
- Continuous updating of cadastre.
- Refuse collection and their disposal.
- Cleaning of public places (roads, drains, river banks, gardens and green spaces).
- Rodent and pest control.
- Information/Education and Communication (IEC) campaigns for local community.
- Organisation of cultural and social activities.
- Organisation of sports activities and support to sports clubs.
- Support to other clubs affiliated with the Council.
- Managing pre-primary schools.
- Provision of educational, IT and literary and other facilities.
- Consolidation of centralised and decentralised library facilities.
- Twinning/Cooperation Agreements with foreign major town/city councils.

*List of programmes and priority objectives***PROGRAMME 1 – ADMINISTRATION AND FINANCE**

- Ensure that municipal services are provided to the satisfaction of citizens.
- Ensure that resources allocated to departments are used judiciously.
- Ensure that Council's policies are formulated and implemented within the framework of the Local Government Act and other laws.
- Exercise sound administrative and financial control.
- Close monitoring of expenditure.

PROGRAMME 2 – PROVISION OF SERVICES AND OTHER FACILITIES

- Ensure the useful life span of community-based infrastructure is enhanced.
- Reduce flood prone areas and ensure proper evacuation of running water through the construction and maintenance of drains.
- Provision of well accessed non-classified roads with traffic signs and proper road marking.
- Ensure a harmonious and orderly development within the Council's area.
- Process and issue building and land use permits as prescribed by law.
- Maintain a database for control over land use development.
- Manage development in Buffer Zone (Aapravasi Ghat Heritage site)
- The collection, removal and disposal of household, industrial, commercial and agricultural waste and other refuse.
- Management of public markets and fairs.
- Creation of a healthy environment within the Council's area through the provision of an efficient refuse collection, regular cleansing and maintenance of public places such as open spaces, parks, gardens, bus shelters, municipal assets including lavatories.
- Regular maintenance of drains and roads.
- Provision of social and cultural activities.
- Provision of free pre-primary education.
- Promotion of sports and support to local sports teams.
- Enhance literacy by facilitating access to books, magazines, Internet, etc.
- Rehabilitation of playgrounds.

SERVICES TO BE PROVIDED (OUTPUTS) AND PERFORMANCE INFORMATION**Programme 1: Administration and Finance**

PROGRAMME 1						
ADMINISTRATION AND FINANCE						
Outcome(s): Improved quality of life of Citizens through the provision of services that respond to their needs by exercising sound administrative and financial control						
DELIVERY UNITS	OUTPUTS	PERFORMANCE				
	(Services to be delivered)	Indicators	July 2019- June 2020 Targets	July 2019- June 2020 Achieved	July 2020- June 2021 Targets	July 2021 - June 2022 Targets
Administration Department	01: Council's Policies implemented	P1: Percentage of Policy measures actually implemented	90%	90%	90%	90%
	03: Attendance to complaints and suggestions	P1: Percentage response to public queries	95%	95%	95%	95%
Finance Department	04: Revenue estimates for budget formulated carefully to be close to actual	P3: Variance from actual not above	5%	5%	5%	5%
	05: Revenue Collection	P4: Percentage reduction in outstanding debt/arrears	25%	25%	25%	25%

PROGRAMME 2: PROVISION OF SERVICES AND OTHER FACILITIES

PROGRAMME 2				
PROVISION OF SERVICES AND OTHER FACILITIES				
Outcome(s): Access to modern and well-maintained community infrastructure				
DELIVERY UNITS	OUTPUTS	PERFORMANCE		
	(Services to be delivered)	Indicators	July 2019 - June 2020 Targets Achieved	July 2020 - June 2021 Targets
Public Infrastructure Department	01: Construction and maintenance of roads	P1: Area of roads constructed and maintained	30,000 m ²	30,000 m ²
	02: Construction and Maintenance of drains	P1: Length of drains constructed and maintained	2,000 m	2,000 m
	03: Road marking and traffic signs fixed	P1: length of road marking effected	3 km	3 km
		P2: Number of traffic signs fixed	200	200

PROGRAMME 2: PROVISION OF FACILITIES AND OTHER SERVICES**MAJOR PROJECTS UNDERTAKEN DURING PERIOD JULY 2019 TO JUNE 2020**

NO.	PROJECT	PROJECT VALUE (Rs)/Incl of VAT
1.	Extension Office Building City Hall	40,073,928.10 (Contract Amount)
2.	Municipal Centre –Marie Reine de La Paix	2,850,850.00 (Contract Amount)
3.	Mayyat Khanna – Bain des Dames Muslim Cemetery	3,680,000.00 (Contract Amount)
4.	Design & Construction of Multipurpose Hall at Military Rd, Plaine Verte	6,600,000.00 (Contract Amount)
5.	Mini Soccer Pitch/Gradins/Lighting etc. – Roche Bois	7,935,000.00 (Contract Amount) (NDU Funded)
6.	Supply and Lay screed on roof slab, Water proofing & related works at James Burty David Centre Residences Vallijee	457,125.00 (Contract Amount)
7.	Renovation of Municipal Theatre (Phase 1)	85,735,434.80 (Contract Amount)
8.	Dr.Idrice Goomany Centre – Plaine Verte - (Renovation works)	52.04 M inclusive of Consultancy fees Rs1.84M (Amount Earmarked) Vetting of Bidding Document by CPB
9.	Construction of RC Incinerator Building, RC Cremation Pyre/Shelter at Cipaye Brulee, Vallée Des Prêtres	8.0M (Contract Amount)
10.	Upgrading of Fish, Meat and Poultry Section at Central Market Project Value: 90M	90M (Amount Earmarked) Status: Awaiting UNESCO clearance
11.	Multi Sports Complex and Musical School at Abercrombie Market Fair Project Value: 90M	90M (Amount Earmarked) Finalisation of Bid Document prior to vetting by CPB

Projects funded by the Ministry of Local Government and Outer Islands (MOLG), NDU and NEF

SN	Projects	Project Value (Rs)	Status	Source of Funding
Constituency No.1				
1	Avenue de L'Ouest	1,305,000	Completed	LDP 2019/2020
2	Resurfacing of Dugrace Lane	918,000	Completed	LDP 2019/2020
3	Resurfacing of Avenue Bonite, Soreze	405,000	Completed	LDP 2019/2020
4	Resurfacing of Arcolac Lane	518,400	Completed	LDP 2019/2020
5	Resurfacing of Impasse La Tour Koenig, Pte aux Sables	175,000	Completed	LDP 2019/2020
6	Resurfacing of Kensington – Extension	500,000	Completed	LDP 2019/2020
7	Road parallel to Avenue Peuplier	700,000	Completed	National Empowerment Fund
8	Riverside	100,000	Completed	National Empowerment Fund
9	Resurfacing of roads at: Ave Dodo 2 Ave Perdrix 2 Ave Pengoin 2 Ave Bengali 2 Ave Dodo 5 Ave Bengali 3	Rs17,185,000	Completed	NDU
10	Resurfacing of roads at: Ave Dodo 1 Ave Crecerelle 3 Ave Pengoin 1 Ave Cardinal 5		Completed	NDU
11	Resurfacing of roads at Access Road to Kensington Palace, Pte aux Sables	Rs3,040,000	Completed	NDU
12	Resurfacing of road at Ave Petunia, Cite Junction, Pailles	Rs256,000	Completed	NDU

SN	Projects	Project Value (Rs)	Status	Source of Funding
Constituency No.1				
13	Resurfacing of road at Ave Tulipe, Cite Junction, Pailles	Rs900,800	Completed	NDU
14	Resurfacing of road at Multipliant Street, Terrasson, Pointe aux sables	Rs1,104,000	Completed	NDU
Constituency No.2				
1	Impasse Nirimaappadu	317,000	Completed	LDP 2019/2020
2	Resurfacing of Impasse Dhoorundhur, Tranquebar	388,000	Completed	LDP 2019/2020
3	Resurfacing of Impasse Desveaux near Mayer Street	418,000	Completed	LDP 2019/2020
4	Resurfacing of Impasse St James	103,000	Completed	LDP 2019/2020
5	Repairs of retaining walls along drains – Lowrycole & Farad Doomun	600,000	Completed	NEF
6	Felix de Valois Street	700,000	Completed	NEF
7	Harris Street	500,000	Completed	NEF
8	Enlargement of bridge side drain at Allée Mangue	200,000	Completed	NEF
9	Upgrading/retaining wall at D’Estaing Storm Drain, Champ de Mars.	Rs2.8M	In progress	NDU
10	Embellishment at cnr Bancillion/Enniskilen.	Rs2.5M	Works programmed	NDU
Constituency No.3				
1	Resurfacing of road at Impasse Dassyne, Plaine Verte (c/r St Francois Xavier Street off Dassyne Street, opp. Stadium), Port Louis	Rs260,000	Completed	NDU

SN	Projects	Project Value (Rs)	Status	Source of Funding
Constituency No.3				
2	Resurfacing of road at Impasse A. A. Edoo – ex Louis Victor Ducasse Street, Plaine Verte (also known as Impasse Beeharry), Port Louis.		Completed	National Development Unit
3	Drain works at Impasse Diego Garcia, Plaine Verte (adjacent of Dr I. Goomany Primary Govt School), Port Louis.	Rs90,000	Completed	NDU
4	Drain works at Impasse Desbouchers, Morcellement Reillard (opposite Hadassa Snack) off bridge, Roche Bois + Extension of road - 30m.	Rs840,000	Completed	National Development Unit
5	Drain works at Abattoir Street, Roche Bois (from ABC Motors Co. Ltd – 2 nd main gate off Latanier River) – only cleaning and reinstatement work done.	-	Completed	NDU
6	Upgrading of petanque pitch at Camp Yoloff Community Centre, Port Louis	Rs150,000	Completed	National Development Unit
Constituency No.4				
1	Briquetterie Network: Resurfacing of Lavocaire Street Resurfacing of Raphael Street Resurfacing of Veronce Street	351,000 510,000 528,000	} Completed	LDP 2019/2020
2	Resurfacing of Batterie Cassée	330,000		

SN	Projects	Project Value (Rs)	Status	Source of Funding
Constituency No.4				
3	Robert Scott, Residence La Cure	2,250,000	Completed	NEF
4	Roads and Drain works: Drain project including road access on state land at Robert Scott Lane, Cité La Cure (near Reservoir) Roads and drain works	Rs21.5M	Completed	NDU
5	Resurfacing of road/ Upgrading of Mariammen Temple Rd, Vallée des Prêtres	Rs855,000	Completed	NDU
6	Resurfacing of road/ Upgrading of Quoba Lane, Morc Ameermeea, V. des Prêtres	Rs810,000	Completed	NDU
7	Resurfacing of road / Upgrading of Jean XXIII St, Cite La Cure	Rs4,306,000	Completed	NDU

Street lighting for period July 2019 to June 2020

Period 2019-2020	
1.	Lighting project for constituency No 2 – Fixing of 145 Led Lanterns ➤ 50% Completed
2.	Fixing of 421 units new Led Lanterns 40 watt ➤ 75% Completed

NO.	PROJECT	PROJECT VALUE (Rs)	STATUS
<u>LDP 2019/2020</u>			
1.	Upgrading of Cloakroom, Cité La Cure	428,600	Completed
<u>General Fund</u>			
1.	Upgrading of existing Open Gym at Residence Vallijee	137,000	Completed

List of Vehicles and equipment purchased and donated to the Transport & Mechanical Section for financial year July 2019 - June 2020

No	Vehicles/Equipment	Total Value (Rs)
1	2 Air compressor-Doosan complete with fittings Engine No:126717 and 127429 (Rs 523,250 X 2)	1,046,500 (Purchased by Council)
2	2 Pneumatic Breaker-Make-Doosan Serial No: CZ18K00054 and CZ18K00055 (Rs 144,900 X 2)	289,800 (Purchased by Council)
3	Compactor Lorry-1Z 339-Make- Mitsubishi, Model-FM617LHR, Engine No: 6D16A75391, Chassis No: FM617LA45200.	3,202,970.20 (Donated by MOLG)
4	Compactor Lorry-1Z 340-Make- Mitsubishi, Model-FM617HHR, Engine No: 6D16A75390, Chassis No: FK617HA45126.	2,838,585.87 (Donated by MOLG)
5	Compactor Lorry-1Z 341-Make- Mitsubishi, Model-FM617LHR, Engine No: 6D16A75389, Chassis No: FM617LA45199.	3,202,970.20 (Donated by MOLG)
6	Compactor Lorry-1Z 342-Make- Mitsubishi, Model-FM617HHR, Engine No: 6D16A75392, Chassis No: FK617HA45127.	2,838,585.87 (Donated by MOLG)
7	BMW 1Z 343-Model: X3X DRIVE 281, Engine No: N20B20AA6041018, Chassis No: WBAWX920XFOF72368	1,500,000 (Donated by Government of Mauritius)

PROGRAMME 2						
PROVISION OF SERVICES AND OTHER FACILITIES						
Outcome(s): A harmonious and orderly development within the Council's Area						
DELIVERY UNITS	OUTPUTS	PERFORMANCE				
	(Services to be delivered)	Indicators	July 2019 - June 2020 Targets	July 2019 - June 2020 Achieved	July 2020 - June 2021 Targets	July 2021 - June 2022 Targets
Land Use and Planning Department	01: Issuing of Building and Land Use Permit	P1: Percentage of applications processed	100%	100%	100%	100%
	02: Updated Cadastre	P2: Percentage of new properties surveyed	Nil	Nil	-	-
Public Health Department	03: Ex Post Control of economic operators	P2: Percentage of new trading activities	60%	60%	60%	40%

As from January 2020, Ex Post Control is effected by Land Use and Planning Department as per Regulations.

PROGRAMME 2: PROVISION OF SERVICES AND OTHER FACILITIES

The Land Use & Planning Department is the planning authority for the area under its jurisdiction according to Section 6 of the Town and Country Planning Act 1954 (as subsequently amended).

This department is responsible for all matters pertaining to development of land in virtue of the following:

- Local Government (Amendment) Act 2018
- Planning and Development Act 2004;
- Town and Country Planning Act 1954;
- Building Control Act 2012;
- Morcellement Act 1990.

The Land Use & Planning Department is also responsible for the Cadastre Section.

Under Section 117 of the Local Government (Amendment) Act 2018, the authority for execution and enforcement of the Building Control Act 2012 and Town and Country Planning Act shall be the Municipal City Council, Municipal Town Council or the District Council of the representative city, town or district where the relevant building, structure or tenement is to be found or where the land is to be developed.

With the proclamation of the Finance (Miscellaneous Provisions) Act 2020, there has been some changes in the Building Control Act 2012 and the Local Government Act.

The Building Control Act 2012 is amended -

- (2) *“An application for a permit shall be made through the National Electronic Licensing System referred to in Section 27A of the Economic Development Board Act 2017 or, in exceptional or unforeseen circumstances, in such manner as the Chief Executive referred to in Section 2 of the Local Government Act may approve”.*

The Local Government Act is amended in Section 117 –

(b) No application fee shall be payable for the application of a Building and Land Use Permit.

(c) (ii) where an application for a Building and Land Use Permit is approved, the permit shall, subject to this Act, be issued through National Electronic Licensing System (NELS).

<i>BLP applications July 2019-June 2020</i>	<i>Processed</i>	<i>Issued</i>	<i>Rejected/Set Aside</i>	<i>Applications requiring additional information</i>
	1510	809	550	151

COMPLAINTS

Complaints received	No. of complaints received	No. processed and action taken	Under process
	872	794	78

APPLICATIONS WITHIN BUFFER ZONE

Applications within Buffer Zone	No. of applications received	BLP issued	Under process
	14	13	1

DISTRICT COURT CASES

District Court cases	No. of cases lodged	Cases determined by Court	Under process
	50	28	22

ENVIRONMENTAL IMPACT ASSESSMENT (EIA)

Received	Processed	Under process
11	11	0

PRELIMINARY ENVIRONMENTAL REPORT (PER)

Received	Processed	Under process
1	1	0

MORCELLEMENT

No. of applications received	Processed	Under process
45	45	0

LAND CONVERSION PERMIT

No. of applications received	Processed	Under process
1	1	0

PROGRAMME 2						
PROVISION OF SERVICES AND OTHER FACILITIES						
Outcome(s) To ensure that people are satisfied with the quality of service provision committed to by the Council						
DELIVERY UNITS	OUTPUTS	PERFORMANCE				
	(Services to be delivered)	Indicators	July 2019 – June 2020 Targets	July 2019 – June 2020 Achieved	July 2020 – June 2021 Targets	July 2021 – June 2022 Targets
Public Health Department	01: Refuse collection service	P1: Number of times households serviced per week	Twice weekly / thrice	Twice weekly / thrice	Twice weekly / thrice	Twice weekly / thrice
		P2: Number of times commercial places serviced per week	Twice daily	Twice daily	Twice daily	Twice daily
	02: Cleaning public places (including green spaces, cemeteries and traffic centres)	P1: Frequency of cleaning operations carried out	Twice daily – cleaning on traffic centres	Twice daily – cleaning on traffic centres	Twice daily – cleaning on traffic centres	Twice daily – cleaning on traffic centres
	03: Rodent and pest control	P1: Frequency of interventions effected/sites covered	Thrice yearly on each site, once monthly in market/ fairs	Thrice yearly on each site, once monthly in market/ fairs	Thrice yearly on each site, once monthly in market/ fairs	Thrice yearly on each site, once monthly in market/ fairs
	04: Information, Education and Communication (IEC)	P1: Number of IEC organized	Nil	Nil	Nil	Nil

PROGRAMME 2: PROVISION OF SERVICES AND OTHER FACILITIES**PUBLIC HEALTH DEPARTMENT****A. MARKETS**

Activities (July 2019-June 2020)	Total
No. of notices served in Markets	97
No. of contraventions served	363
No. of seizures effected	202
No. of new accounts created for markets	59

OTHER ACTIVITIES IN MARKETS

No.	Date	Activities	Place
Nil			

B. MANAGEMENT OF CEMETERIES**BURIALS**

CEMETERY	NO. OF BURIALS FOR PERIOD JULY 2019 TO JUNE 2020
Western [St. Georges, Gébert, Old & Muslim (Bain des Dames)]	468
Eastern	92
Pailles	169
TOTAL	729

CREMATIONS

CREMATION GROUND	NO. OF CREMATIONS FOR PERIOD JULY 2019 TO JUNE 2020
Les Salines / Tranquebar	131
Vallée des Prêtres	82
Pailles	16
TOTAL	229

C. WARDS

Activities (July 2019-June 2020)	Wards 1-8
No. of notices served	281
No. of contraventions booked	0

D. SANITATION SECTION

Special tasks performed in addition to daily normal scavenging service for the period of July 2019 to June 2020:

No.	Task	Period
1	3C Clean Up Campaign at Central Market, Debarcadere Beach, Rivulet St Louis, Old Moka Rd, GRNW Bridge - 29 trips	12 - 14 July 2019
2	Special cleaning facilities/ scavenging service provided in the context of Ganesh Chaturthi (03 September 2019), Divali (27 October 2019), All Saints & Souls Day (01 November 2019), Christmas (25 December 2019), New Year's Day (01 & 02 January 2020), ThaipoosamCavadee (08 February 2020), MahaShivratri (21 February 2020).	On-going works
3	Cleaning of major water courses such as Canal Anglais, La Paix Stream, Canal Pendu, Ruisseau Creoles, Canal Kichree, Rivulet Terre Rouge, Rivulet Latanier, Pouce Stream, Canal Mamzelle, Canal Wheldon under the Cleaning, Rehabilitation of drains, bridges and rivers	September, October, November to December 2019, January to May 2020
4	Cleaning of barelands, general cleaning, cleaning of drains etc. in Ste Croix region and vicinities in the context of Pere Laval Pilgrimage.	July 2019 to September 2019 & June 2020
5	Special cleaning works in Mgr Leen region & vicinities, City Centre and Ste Croix region in the context of Pope Francis visit to Mauritius	August 2019
6	Brush Cutting, Collection of illegal dumps and general cleaning at Grotto Fatima & vicinities, Camp Manna, Tranquebar, Cassis, Roche Bois (in the context of Assumption of Blessed of the Blessed Virgin Mary festival).	August 2019
7	Special services (including collection of butchery wastes, placing of trailers, spreading of slaked lime, spraying of deodrene) throughout the jurisdiction of Port Louis. (in the context of Eid-UI-Adha Celebrations)	12 -14 August 2019

No.	Task	Period
8	Cleaning of barelands, general cleaning, cleaning of drains etc. in V. des Pretres, Tranquebar, Cassis, Bain des Dames, Les Salines and vicinities in the context of Ganesh Chaturthi festival.	August 2019 to September 2019
9	Special services (cleaning of drains, general cleaning, scavenging services etc.) in the context of Yamsée festival.	09 & 10 September 2019
10	Special services (brush cutting, weeding, cleaning of barelands, cleaning of drains, general cleaning, scavenging services etc.) in the context of Durga Pooja festival.	October 2019
11	Special services (brush cutting, weeding, cleaning of barelands, cleaning of drains, general cleaning, scavenging services etc.) in the context of All Saints & Souls Day at Roche Bois, Western Cemeteries and Pailles Cemetery.	October 2019 – November 2019
12	Special services (brush cutting, weeding, cleaning of barelands, cleaning of drains, general cleaning, scavenging services etc.) in the context of Govinden festival.	October 2019
13	Special services (brush cutting, weeding, cleaning of barelands, cleaning of drains, general cleaning, scavenging services etc.) in the context of Divali festival.	October 2019
14	Special services (brush cutting, weeding, cleaning of barelands, cleaning of drains, general cleaning, scavenging services etc.) in the context of Yaum Un Nabi festival at Eid Gah & vicinities, Sunni Razvi Society, Al Aqsa mosque and Jummah Mosque.	October & November 2019
15	Removal of political banners and buntings following general elections on 07 November 2019	November 2019
16	Cleaning works in vicinities of Green Space Military Rd (in the context of Yaum Un Nabi Celebrations by Tahreeq Shabbabul Muslimeen Society).	November 2019
17	Bulky Waste Campaign in Ward 1 (Petit Verger, Pointe Aux Sables, Terrasson, La Tour Koenig, Camp Benoit, Camp Racket, SLDC New Settlement Pte Aux Sables, Debarcadere & Old La Tour Koenig) – 13 lorry trips.	30 November 2019 & 01 December 2019
18	Bulky Waste Campaign in Ward II (Pailles(Guibies), Soreze, Montebello, Pailles (West), Residence Sir Gaetan Duval (CitéMauvillac), Camp Chapelon, G.R.N.W, Vallijee, Canal Dayot, PlaineLauzun, Sable Noire) – 25 lorry trips	07 & 08 December 2019
19	Bulky Waste Campaign in Ward III (Cassis, Bain Des Dames, Les Salines, La Butte, Venus, Mgr Leen, Part of Ward 4 & Valijee) – 45 lorry trips	30 November 2019 & 01 December 2019

No.	Task	Period
20	Bulky Waste Campaign in Ward IV (Dauphin St, Eugene Laurent St, Arsenal St, Etienne Pellereau St, & Central Business Area (North region), Lower Mgr Leen up Auguste Rouget bounded by Labourdonnais St, V. Pougnet St, Harbour View, Justice, Pagode up to Bvd Rivaltz, Nehru St., Lower V. Pougnet, Tranquebar, Nazareth, Bangladesh, Crown Land Tory, Chateau D'Eau, Frere Felix De Valois, St Denis, Cite Bissoondoyal, Champ De Mars, Bvd Victoria, Inkerman, Arsenal, La Paix, Blvd Victoria up to Sir Edgar Laurent St) – 71 lorry trips	21 & 22 December 2019
21	Bulky Waste Campaign in Ward VI (Cité Roche Bois, Roche Bois region, Camp Yolloff region, St Francois Xavier & vicinities) – 70 lorry trips	28 & 29 December 2019
22	Bulky Waste Campaign in Ward VII (Cité Ducray, Cité Briquetterie, Cité Batterie Cassée, Ste Croix, Le Cornu, Morc La Vallée, Abercrombie, Paul Toureau) – 48 lorry trips	14 & 15, 16 & 17 December 2019
23	Bulky Waste Campaign in Ward VIII (Cité La Cure, Cité Vallée Des Pretres, Lower Vallée Des Pretres (Caro Lalo), Upper Vallée Des Pretres, Chitrakoot, Valmicky) – 48 lorry trips	14 & 15, 16 & 17 December 2019
24	Clean up campaign at Ti Rodrigues, Cité La Cure – 12 lorry trips	14 December 2019
25	Post Cyclonic Cleaning works (Cyclone Calvinia)	04 & 05 January 2020
26	Special cleaning works in vicinities of kovils in the context of Thaiposam Cavadee festival	January & February 2020
27	Special scavenging services in vicinities of all kovils (in the context of Thaiposam Cavadee festival)	08 February 2020
28	Special cleaning facilities/scavenging service in the context of Maha Shivratre festival.	January & February 2020
29	Special cleaning works in vicinities of mandirs in the context of Maha Shivratre	February 2020
30	Along usual resting places of pilgrims coming from Grand Bassin (in the context of Maha Shivratre festival)	February 2020
31	Cleaning of barelands in V. Pitot region and Canal Anglais, Ste Croix region in the context of Dengue fever outbreak	March, April & May 2020
32	Emergency unblocking of drains following torrential rainfall on 13 March 2020.	13 - 15 March 2020
33	Special scavenging service throughout the Council during lockdown period - Covid 19.	March, April & May 2020
34	Daily Cleaning and disinfection of traffic centres and bus shelters within the jurisdiction of the Council in the context of Covid 19	May & June 2020
35	Collection of illegal dumps during lock down period	April & May 2020
No.	Task	Period

36	Bulky Waste Campaign at Cassis, Bain des Dames and Les Salines region	04 & 05 June 2020
37	Cleaning of bare lands, i.e. serving of notices and prosecution	Ongoing works
38	Regular removal of illegal posters/banners within the jurisdiction of the City	Ongoing works

PARKS & GARDENS SECTION

1. Re-design and landscaping of Le Cornu Green Space , same consisting of:

- Re-design of alleys
- New layouts
- Multi-layered landscaping design
- Installation of solar led lights
- Replacement of Pine Pole barriers into concrete with wrought iron inserts

2. Refurbishment of Plant Nursery at Les Salines

- Establishment of proper in and out alleys
- Nursery area with weed mat
- Low pressure sprinkler system for irrigation
- Dedicated composting area
- Creation of plant nursery for seedlings

3. Creation of Russian Square at Les Salines Garden

- Creation of dedicated alleys
- Embellishment with ornamentals

4. Thorel Green Space, La Tour Koenig

- Levelling of soil
- Planting of decorative plants
- Establishment of semi automatic drip irrigation system
- Installation of pine pole barriers
- Installation of lighting system



PROGRAMME 2						
PROVISION OF SERVICES AND OTHER FACILITIES						
Outcome(s): To provide access to socially oriented and recreational activities						
DELIVERY UNITS	OUTPUTS	PERFORMANCE				
	(Services to be delivered)	Indicators	July 2019 - June 2020 Targets	July 2019 – June 2020 Achieved	July 2020 – June 2021 Targets	July 2021 - June 2022 Targets
Welfare Department	01: National festivities	P1: Number of activities	12	10	12	12
	02: Organisation of sports activities	P1: Number of sports activities organized	100	60	100	100
	03:	Number of children attending pre-primary schools run by the Council	700	700	500	400
Library	01: Provision of IT, Literary and other facilities	P1: Number of persons getting access to facilities being provided by the Council	28,000	19,800	14,000	14,000

PROGRAMME 2: PROVISION OF SERVICES AND OTHER FACILITIES**PUBLIC WELFARE DEPARTMENT**

No.	Activities	Venue	Date
Religious Ceremonies/Public Ceremonies			
1.	Ganesh Chatturthi		Year 2019
2.	Father Laval Pilgrimage		
3.	Divali Celebrations	Camp Benoît	Year 2019
4.	Divali Celebrations	Pailles	
5.	Divali Celebrations	Vallée des Prêtres	
6.	Govinden Celebrations		Year2019
7.	Durga Pooja Celebrations		
8.	Yaum Un Nabhi celebrations		December 2019
9.	MahaShivaratree Celebrations		Year 2020
10.	ThaiposamCavadee		
11.	Abolition of slavery		
12.	Chinese Spring Festival Cultural show		
13.	Other religious ceremonies – Fire walking/Yamsee		

No.	Activities	Venue	Date
Inauguration/Renaming ceremonies/Other activities			
1.	Manilall Doctor Birth Celebrations	Company's Garden	July 2019
2.	Mauritius International Art Fair	City Hall and Caudan Arts Centre	10 to August 2019
3.	Saint Louis Mass	Cathedral St Louis	25 August 2019
4.	Visit to Home-Fête de la Cité		11-16 Sept 2019
5.	Inauguration of Synthetic Turf	Roche Bois	11 December 2019

No.	Activities	Venue	Date
Sports Activities			
1.	Parcours de la Flamme JIOI	Port Louis	15 July 2019
2.	Trophée International de football de Port Louis'	Saint Francois Xavier Stadium, La Tour Koenig, Doonah Raman, Reginald Topize football ground	August 2019
3.	Opening Ceremony Matches Matches (<i>including semi and final</i>) Prize Giving ceremony		
4.	3 rd Open Kyokushinkai Ambassador of Japan Cup	Renganaden Seeneevassen SSS	August 2019
5	Cycle race-‘Tour de l’Ile Maurice’:	Departure at City Hall	September 2019
6.	Cycle race - Circuit Champ De Mars	Champ de Mars	February 2020
7.	Détection Annuelle Jeunes Footballeurs (Benjamins/Poussins/Minimes)		January to February 2020

LIBRARY DEPARTMENT

Services

Adult Lending Service

A collection of 50,000 books and periodicals is available mainly in English and French. Subscribers have free access to a wide variety of subjects. Membership is open to all residents of Mauritius of at least 14 years old.

Reference Service

Reference materials such as dictionaries, encyclopedias, textbooks and non-fiction books are available for on-spot consultation. Users are mostly students from secondary schools and university students.

Audiovisual Services

The current stock consists of more than 1,000 audiovisual items - CD, DVDs, VCDs on fiction and educational topics.

Internet access

Internet access is available to the public at the cost of Rs 15 per package of 30 minutes.

Children's Library

The children's library, also known as the Junior Library, has 5,000 members and a stock of 8,000 French and English titles. Membership is open to children aged less than 14 years old, residing in Port-Louis only.

Mobile Library Service

One mobile vehicle delivers books to 25 service points located in areas of Port-Louis deprived of library facilities. Each site is visited on a monthly basis. Some 500 children aged up to 18 years old have free access to the mobile library service.

This service was cancelled since 19 March 2020, due to budgetary constraints and a declining number of users.

Reading Rooms

Thirteen reading rooms are open to the public free of charge and are located in different areas of Port Louis. Their main objective is to offer local and foreign magazines and newspapers for on-spot consultation.

The twelve reading rooms are listed as follows:

1. The Rémy Ollier Reading Room.
2. Louis Delange Reading Room.
3. Freddy Desveaux Reading Room.
4. Résidence Vallijee Reading Room.
5. Tranquebar Reading Room.
6. Vallée Pitot Reading Room.
7. Camp Yoloff Reading Room.
8. Cité Briquetterie Reading Room.
9. Camp Chapelon Reading Room
10. Vallée des Prêtres Reading Room
11. Ste Croix Reading Room
12. St. François Xavier Reading Room

For the period 1st July 2019 to 30 June 2020, the Library acquired 628 new materials as follows:

- 378 books for Lending and Reference Sections.
- 250 children's books for the Junior Library, branch libraries and mobile libraries.

A total of 345 new subscribers were registered as follows:

- 221 members – Adult Lending Section
- 122 members – Junior Library
- 2 members – Mobile Library Service
- Nil member – Branch Libraries

Activities carried out by the Library from 1st July 2019 to 30 June 2020

Period	Activity	Target audience
Wednesday 14 August 2019	Book launching ceremony for 'The Tiger Fish and other stories' by Mr Louckmaan Lallmahomed	General public
Wednesday 25 September 2019	Book launching ceremony for 'Le train renaît de sescendres au pays du dodo – l'histoire du train à l'île Maurice (1864-2019)' by Mr Breejan Burrun	General public
Tuesday 17 December 2019	Book launching ceremony for 'Doing business in Mauritius – 3 rd edition' by Mrs Marie Lourdes Lam Hung	General public and investors
Saturday 14 December 2019	End-of-year distribution of toys from 9.30 to 12.00 hours at the City Hall	2,000 children of Port Louis aged 4 to 10 years old
February to March 2020	Project competition for students from colleges of Port Louis on the theme <i>"The effects of climate change: how to make Port Louis a green capital"</i>	Students from Grade 11 to Grade 13



**BOOK LAUNCHING CEREMONY FOR 'THE TIGER FISH AND OTHER STORIES'
BY AUTHOR LOUKMAAN LALLMAHOMED – 14.08.2019**



CLEANING CAMPAIGN AT CENTRAL MARKET, PORT LOUIS - 12.07.2019



**TORCH BEARING BY THE LORD MAYOR, MR MAHFOOZ MOUSSA CADER SAIB, FOR THE
'JEUX DES ILES DE L'OCEAN INDIEN' - 12.07.2019**



Inauguration of synthetic football pitch at Roche Bois – 12th December 2019

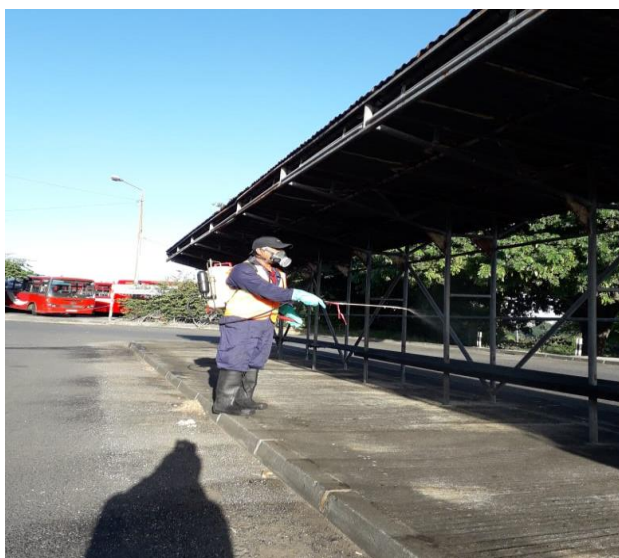


Spring Festival – 23rd January 2020



Thaiposam Cavadee–8th February 2020

COVID-19 Pandemic - Cleaning Works



14. **RISK MANAGEMENT, CITIZEN ORIENTED INITIATIVES AND GOOD GOVERNANCE**

Internal Audit and Internal Control

Internal Audit and internal control are important elements of good financial management. The Council has an Internal Audit Section headed by an Internal Auditor and assisted by an Internal Control Officer to carry the internal audit function.

The internal audit function aims at providing assurance to the Accounting Officer by evaluating the system of control and reporting on the degree of reliance that can be placed on these controls.

An internal audit plan is prepared at the start of the fiscal period to cover the core activities of the Council and to ensure adherence to completeness, accuracy and reliability of financial and operational processes.

Audit Committee

The Council has established an Audit Committee comprising of a Chairperson and two members.

The role of the Audit Committee is to support the Accounting Officer in monitoring the corporate governance and control system in the Council and its responsibilities include:-

- *reviewing the internal audit scope*
- *monitoring and reviewing both the risk control and governance processes established by Council*
- *coordination of all related units and other agencies such as Inspection, Internal Audit and External Audit*
- *overseeing the Council's financial statements and internal controls; and*
- *directing any special investigations*

CORPORATE GOVERNANCE

Principles of corporate governance

The basic principles of corporate governance have been applied to the implementation of the Performance Based Budget of period 1st July 2019 to 30 June 2020, among which

- rights and equitable treatment
- interest of stakeholders
- role and responsibility of Council
- integrity and ethical behaviour
- disclosure and transparency

Mechanisms and Processes

The Council had set and pursued its objectives for period 1st July 2019 to 30 June 2020 through the existing mechanisms and processes:

- examination and recommendation by appropriate committees and approval of recommendations by Council.
- examination and decisions by Council.
- decisions taken in line with relevant legislations.
- allocation of funds as per provisions made in the Performance Based Budget.
- internal audit control prior to implementation.
- ex-post control following issue of Building and Land Use Permits.
- submission of the approved financial statements for 2019 - 2020 to the Director of Audit.

Disclosure and Transparency

Members of the public and representatives of the press were admitted to all Council's meetings. As per legal provision, notice of every Council meeting held from 1st July 2019 to 30 June 2020 was affixed at a conspicuous place, the Information Service Centre, at the City Hall two (2) days before each meeting.

FINANCIAL HIGHLIGHTS

The activities of the Council are financed mainly from the grant in aid received from the Government and partly from Council's own sources of revenue. The amount of grant in aid received for the period is Rs 614,232,000 which represents 72% of the total revenue.

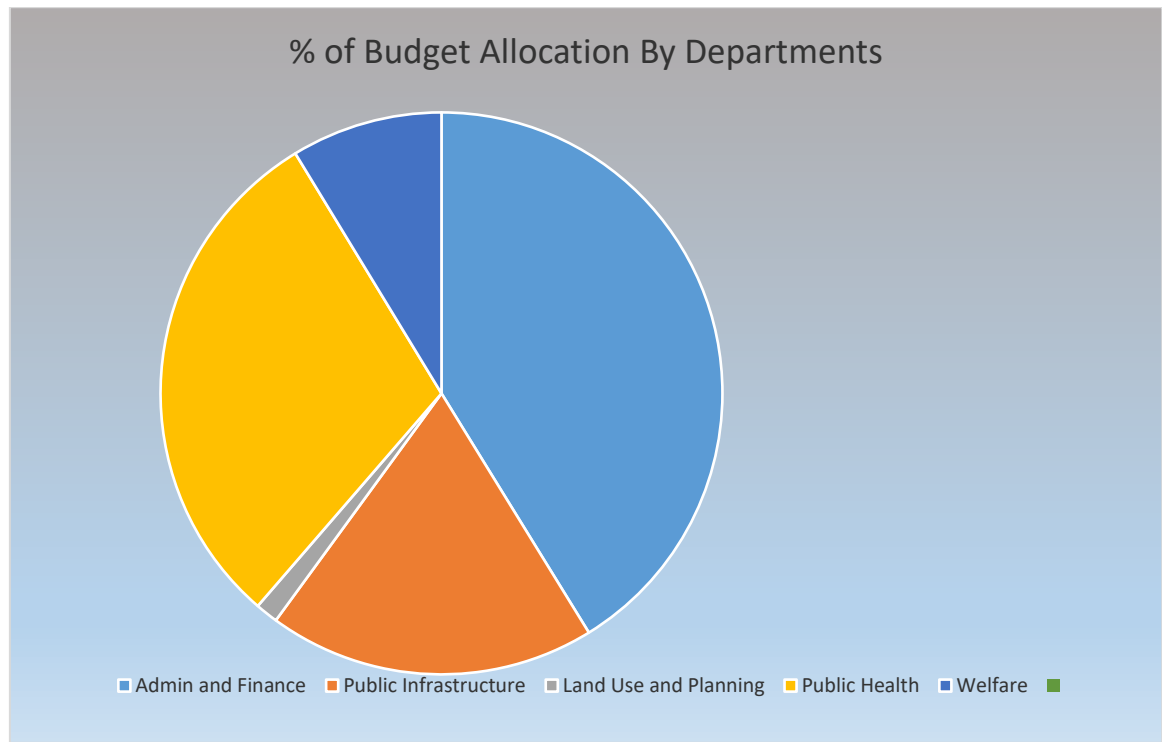
- **Own Sources of Revenue**

The main sources of revenue generated by Council are from Property Taxes, Trade fees, Rental Income and Building and Land Use Permit Fees, and others such as Advertising fees.

- **Performance Based Budget**

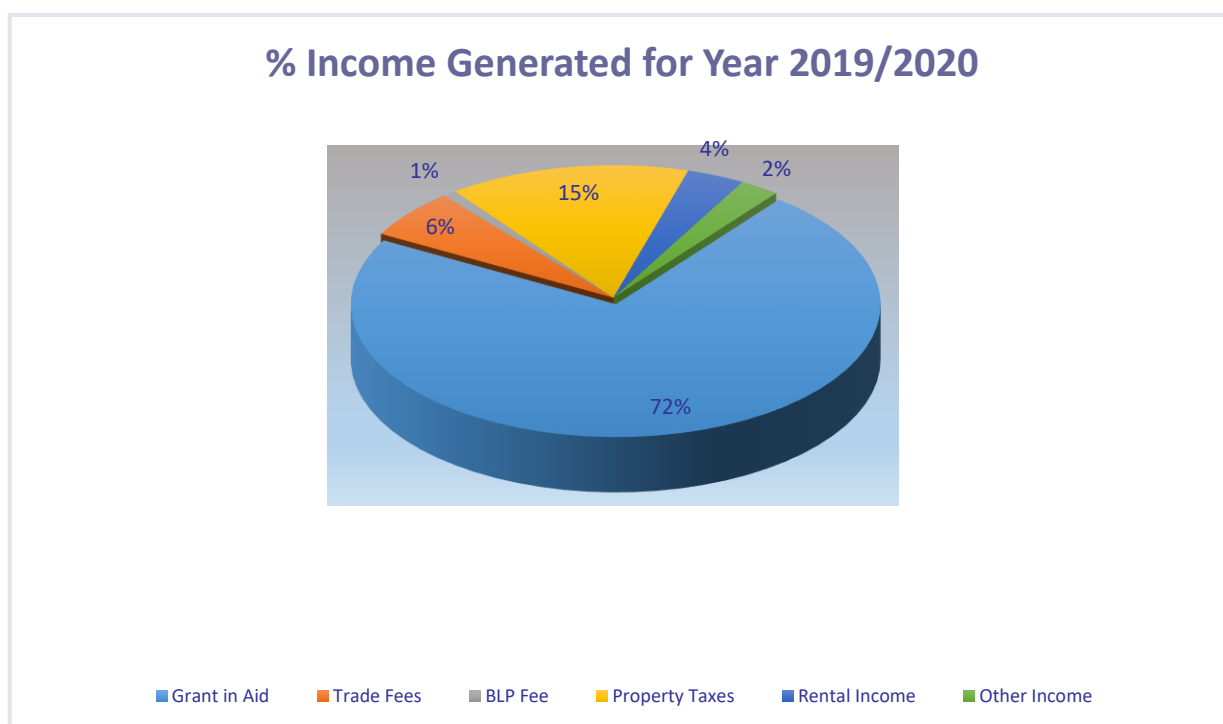
Under the Performance Based Budget, resources are allocated to two main sub heads namely Administration and Finance and Provision of Statutory Services and other facilities through the Public Infrastructure Department, the Public Health Department, the Land Use and Planning Department and the Welfare Department.

The total approved revised recurrent budget of the Council for the period July 2019 to June 2020 was Rs887,933,306.



REVENUE COLLECTED FOR PERIOD JULY 2019 - JUNE 2020 BY CATEGORY

SOURCES OF INCOME	ESTIMATES (Rs)	AMOUNT COLLECTED (Rs)
GRANT IN AID	<i>606,000,000</i>	<i>614,232,000</i>
TRADE FEES	<i>65,683,050</i>	<i>50,618,375</i>
PROPERTY TAXES	<i>125,000,000</i>	<i>125,175,590</i>
BUILDING AND LAND USE PERMIT	<i>9,261,654</i>	<i>7,227,814</i>
RENTAL INCOME	<i>47,612,864</i>	<i>30,061,306</i>
OTHER MISCELLANEOUS INCOME	<i>18,536,343</i>	<i>20,634,842</i>
TOTAL	<i>871,332,282</i>	<i>847,949,927</i>

ANALYSIS OF ACTUAL REVENUE FOR JULY 2019 - JUNE 2020**EXPENDITURE****Statement of Expenditure**

The statement of expenditure provides a summary of total expenditure by economic categories incurred by the Council during the fiscal period.

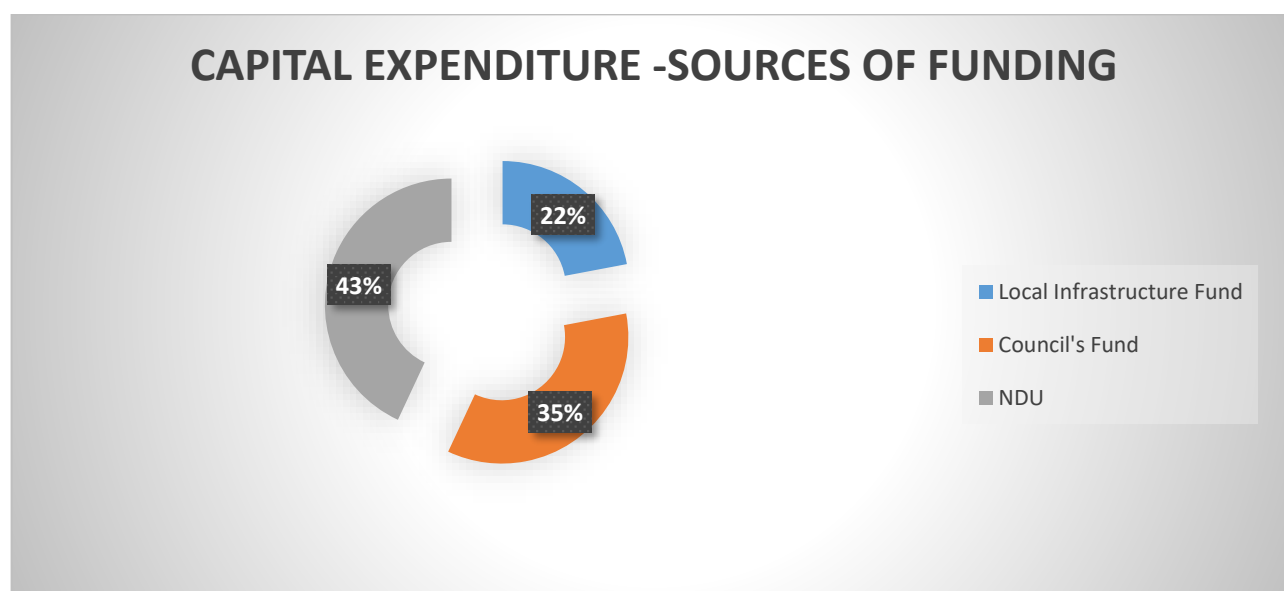
EXPENDITURE	2019-2020 ESTIMATES (RS)	2019-2020 ACTUAL (RS)
Compensation of Employees	649,384,866	642,196,323
Goods and Services	227,726,364	215,784,819
Social and Cultural Activities/Grants	10,822,076	7,429,861
TOTAL EXPENDITURE	887,933,306	865,411,003

CAPITAL EXPENDITURE

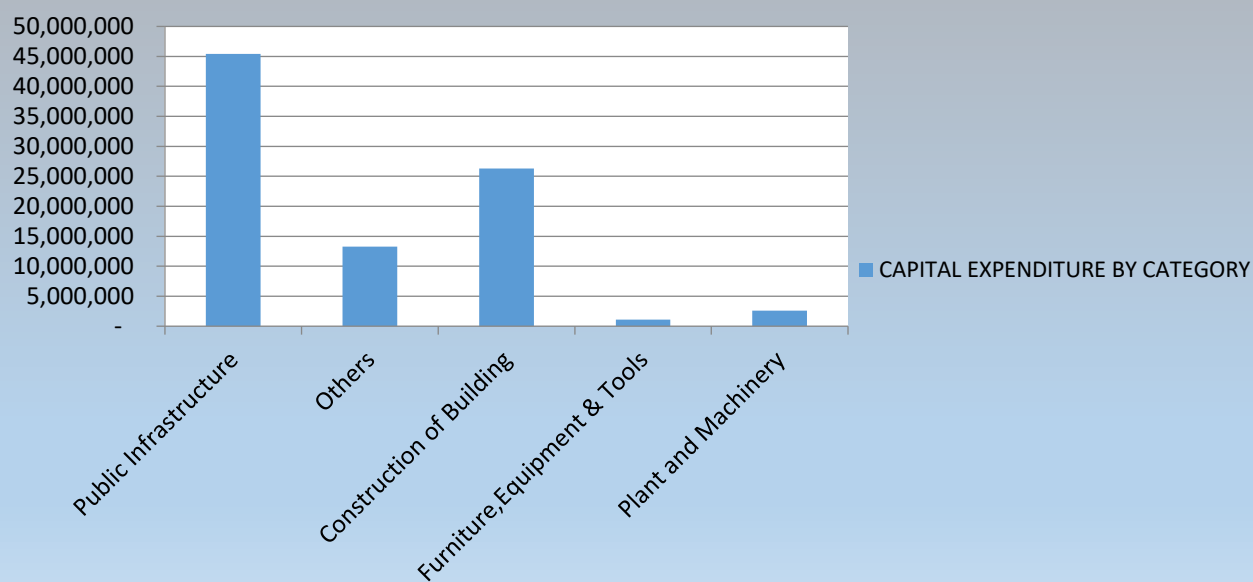
The Council has spent an amount of Rs 88,649,295 on the implementation of capital projects and acquisition of fixed assets in the period July 2019 to June 2020.

These projects were financed partly by the Government through the Local Development Projects, by the National Development Unit and from Council's own funds.

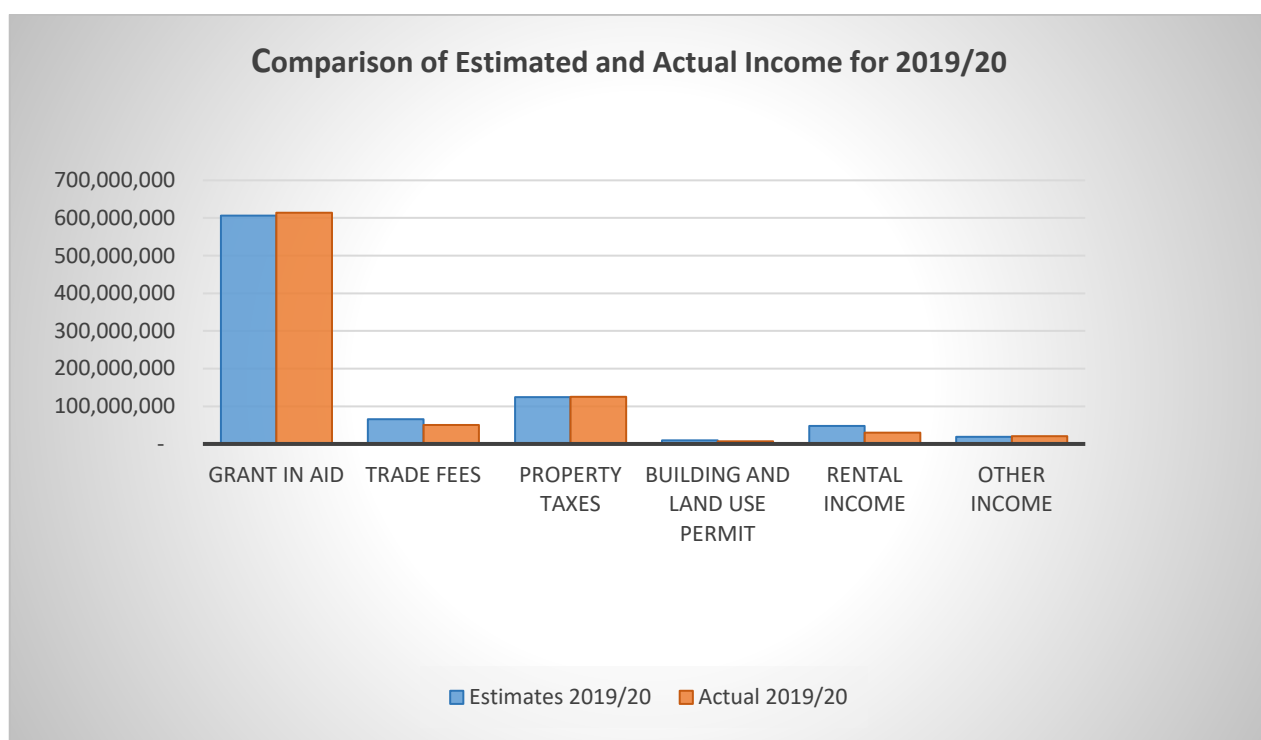
**ANALYSIS OF EXPENDITURE ON CAPITAL AND OTHER LONG TERM OUTLAY FOR
YEAR 2019-2020**



CAPITAL EXPENDITURE BY CATEGORY

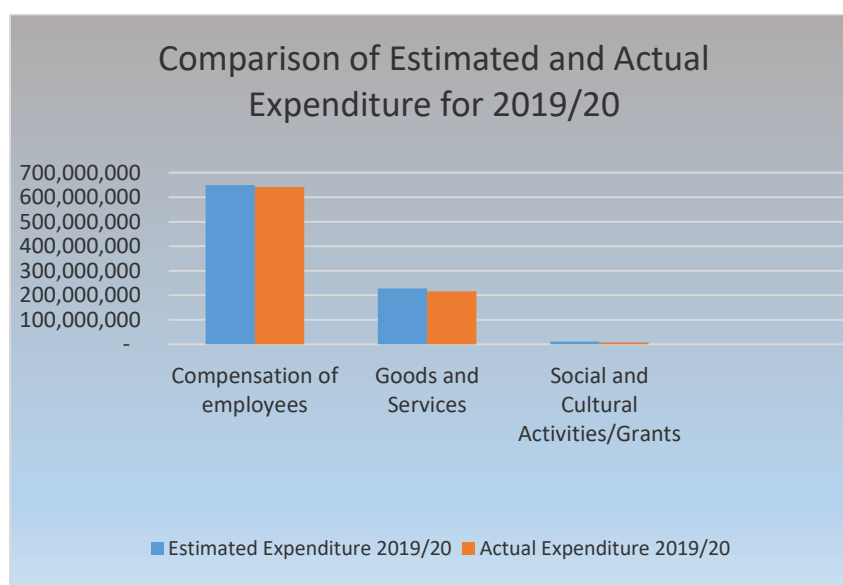


ANALYSIS OF MAJOR CHANGES IN INCOME AND EXPENDITURE



The above chart shows the trend in actual revenue collected in 2019/2020 as compared to estimated figures.

It can be observed that most of the revenues have shown a decrease as compared to amount which was budgeted. This is due to the confinement period because of the pandemic Covid-19.



The above chart which compares Estimated and Actual expenditure for 2019/20 shows that most items of Expenditure have been defrayed within the budget. Same has been achieved through strict budget monitoring and due to the confinement period.

STRATEGIC DIRECTION**Strategic Direction****VISION**

To achieve world class standard in promoting the social, economic, environmental and cultural well-being of citizens and to be known as a city with history, character strength and modernity which considered the element of sustainability.

MISSION

Optimum use of
management &
operational

Quality Service to
inhabitant economic
and social partners

Practice of
corporate
Governance

Ensure Sustainable
development

**Operation and Service
Delivery Plan**

15. INTERNAL AUDIT REPORT FOR PERIOD JULY 2019 TO JUNE 2020

Areas to be audited	Audit frequency	Area achieved
Cash and cheque collection	Daily	100%
Income from library fees, fines, printing, photocopy and internet fees	Daily	100%
Approval of service orders/purchase orders on Ebiz	Daily	100%
Approval of payment after verification of invoices, GRN and SRN	Daily	100%
Dispatch in and out of correspondences, memos, files etc.	Daily	100%
Deposit hall fees	On and off	100%
Sick leave refund to retired/resigned employees	On and off	100%
Sick leave refund to employees	Yearly	100%
Passage entitlements	On and off	100%
Gratuity and retirement benefits	On and off	100%
Local rates	On and off	100%
Market fees	On and off	100%
Filing of memos, docs etc.	Daily	100%
Record of all cancelled cheques	On and off	100%
Examination of capital projects files before payments	When received	100%
Site visit – capital projects	As required	100%
Cemetery fees	When received	100%
Overtime, salaries and wages, bus fare	monthly	100%
Mileage allowances	monthly	100%
Variation in salaries	monthly	100%
Audit of cheques of salaries, deductions and payment of pension	monthly	100%
Inventory of fixed assets	List not submitted by some departments	nil
Inventory count /stock take at Roche Bois store	yearly	100%
Inventory of municipal vehicles	yearly	Nil
Inventory of tools and equipments at different municipal sites	Yearly	Nil
Preparation of annual report	yearly	100%